

Teaching American History

Lesson Plan & Portfolio Checklist

- 1.) _____ Historical Background Essay: at least 2-3 pages, double-spaced, in Times New Roman (This is written in the lesson plan and NOT a separate essay). Write a brief description of the historical content you are teaching. Include parenthetical citations for the sources you use in writing your essay. The background essay must answer your essential questions.
- 2.) _____ Summary Essay: 3-5 pages, double-spaced. This is a separate essay that reflects on how TAHSC has influenced your teaching. Remember, you can reflect on your experiences at the summer institute, teaching your lesson (What things worked? What things didn't?), doing your POW or WOW.
- 3.) _____ Professional Development Workshop (WOW) or Cultural Institution Partnership (POW) essay: 3-5 pages, double-spaced. This is an either/or option.
 - a. _____ WOW option: You will submit
 - i. An outline of what is to be covered in the workshop
 - ii. Any presentation materials, such as Powerpoints or handouts used in the workshop
 - iii. Copies of primary sources used
 - iv. Evaluation forms completed by attendees
 - v. An essay that includes:
 1. When the workshop was held
 2. Where the workshop was held
 3. Who attended the workshop
 4. Material covered
 5. Primary sources used
 6. How did you utilize what you learned at the summer institute to conduct the workshop
 7. What were the strengths and weaknesses of the workshop
 8. What would you do differently next time
 - b. _____ POW option: You will submit
 - i. An outline for the project

- ii. Copies of any materials or handouts used
- iii. Copies of any primary sources used
- iv. Evaluation form completed by a representative of the partnering cultural institution
- v. An essay that includes
 1. The name of the partnering cultural institution and representative
 2. A detailed description of the project
 3. Examples of any products produced
 4. How did you utilize what was learned at the summer institute to create this project
 5. What were the strengths and weaknesses of this project
 6. What would you do differently next time